

**BOARD OF SELECTMEN
MINUTES OF OCTOBER 8, 2015
SHEPARD MUNICIPAL BUILDING**

PRESENT: Dario F. Nardi, Chairman, Robert E. Lavash Sr., Vice-Chairman, James A. Gagner Jr., Clerk
ATTENDEES: Michael Baril, Rebecca Acerra, Madeline Witaszek, Tom Boudreau

Chairman Nardi called the meeting back from recess at 3:52 p.m. in the Selectmen's Meeting Room in the Shepard Municipal Building.

SPECIAL TOWN MEETING WARRANT, -discussion, possible vote

Selectmen's Assistant, Rebecca Acerra brought to the attention of the Board a request from Lenard Engineering for \$25,000 in funding for additional expenses relating to the Downtown Project. Ms. Acerra referenced the request of October 6th which outlines an additional 256 man hours for redesign and ancillary work. Ms. Acerra reached out to a contact in District II for additional comment, which returned that the \$25,000 was in line with the work produced. Following a brief discussion, there was a motion by Mr. Gagner to place an Article on the Warrant to fund the \$25,000 for LEI. Ms. Acerra was requested to reach out to Mr. Ken Hodgson of LEI to attend the STM in the event of questions by the Town.

Highway Surveyor, Tom Boudreau addressed the Board with his concerns over vehicle maintenance on the department vehicles and the concerns raised by Town Accountant as to funding said maintenance from the Snow & Ice account vs. vehicle maintenance line item. Town Accountant discussion that vehicle maintenance is set up to work for all vehicles, wherein Snow & Ice is would be more specific to labor; sand/salt, hired trucks. Although there are vehicle expenses specific to Snow & Ice, there was a consensus of the Board to fund an increase of \$15,000 in the vehicle maintenance line item.

Mr. Boudreau additionally discussed the recommendation of Capital Planning to support the \$65,000 purchase of a new dump truck with plow and sander, to replace the 2003 broken down truck. There was a consensus of the Board to support the Article for a new truck.

Ms. Madeline Witaszek addressed the Board with the Article intention to fund continued repairs to the Town Hall. As provided to the Board in a prior meeting, there are options for work to be done in the Town Hall cellar/basement. Prior to said work, it would be prudent to address the drainage issues that plague the area. Residual monies in the Town Hall Remediation Article can contribute to addressing the drainage and repair of the basement, but more than likely will fall short in completing this phase of the project. \$15,000 in additional funds to complete proposed work would be needed. Following a brief discussion, there was a consensus of the Board to put forth an Article for \$15,000 for the Town Hall repairs.

Board reviewed the following Article Intentions:

- The Fire Dept. - \$3500 to replace department radio repeater
- BOS - replenish \$6400 to St. Light line item
- BOS – Fund Liability Line item by approx. \$ 700.00
- BOS – Legal Line – prior year expense \$ 4851.41 not covered by RAT or line item transfer
- BOS/Highway – Close out Snow & Ice deficient (\$16,259.07)
- BOS - Selectmen- Gen By-Law Change – Secret Ballot – change amount trigger from \$25K to \$50K
- Tree Warden - \$ 1450.00 to pay prior year invoice – not covered by RAT or line item
- Board of Health - \$350.00 to cover prior year (FY14) invoice
- Planning – Zoning amendments – cell tower, commercial along rt 67
- Sewer - \$89,410 total in 4 articles transfer from enterprise funds
- Accountant –Transfer \$\$ from prior article \$8930 and \$1309.00 from TH roof Repair all to Town Hall Repairs for police entrance building repair

A motion to accept and the discussed Article intentions on the Warrant made by Mr. Lavash; second Mr. Gagner – unanimous.

Board reviewed and discussed the following Article Intentions:

- 1- COA – New Door for the Senior Center \$ 1700.00

There was discussion as to the nature of the door to be installed and the appropriateness of the request. Motion to include by Mr. Gagner; second Mr. Nardi – 1 opposition

- 2- FIRE – Call Chaplin (create designation on FF/on call roster)

Motion to include, by Mr. Lavash; second Mr. Nardi – 1 abstention

- 3- BOS – Possible PPA with Solar vendor for Net Metering credits,

Motion to include, by Mr. Lavash; second Mr. Gagner - unanimous

- 4- BOS – Enter into Animal Sheltering Regionalization – long term

Motion to include, by Mr. Lavash; second Mr. Gagner - unanimous

- 5- BOS - Interim – 1 year pilot program for Animal sheltering w/Palmer \$ 5k – 10k based on svc. Requested (Shelter only / Shelter & ACO) – Discussion to fund current ACO expense,

Motion to increase line by \$1,000 to cover FY16 expense, by Mr. Lavash; second Mr. Gagner - unanimous

- 6- BOS – Street Light Project \$200,000. With Tanko Lighting / Graybar

Motion to include, Mr. Lavash; second Mr. Gagner - unanimous

- 7- BOS – change HS elected to appointed – referendum for May 2016 ballot question

2 Step process, include on Ballot in May – consensus to include.

- 8- Highway – \$55,000 to replace 2003 Ford with broken frame

Reference prior Article discussion for \$65,000.00

- 9- \$50,000 purchase/install stainless still front drop combination Dump body on 2001 international/dump/plow/sand truck

- 10- \$10,000. - \$225,000. - Sweeper see four different options

- 11- \$20,000 - \$50,000 for Vacuum truck - either used/new

Intentions 9, 10, 11 not discussed as viable for inclusion on the Warrant

- 12- Treasurer – A) Article to reduce FY16 assessment to school for \$75K (refund on transportation costs)

Motion to include reduced assessment article, by Mr. Gagner, Second Mr. Lavash – unanimous

- B) Article to propose base salary increase of 4 elected positions

Motion to include salary increase article, by Mr. Gagner, Second Mr. Lavash – 1 opposition

- 13- Accountant – Monies to fund TH basement repairs/per selection of repair option accepted by BOS following presentation at BOS 9/29 meeting

Reference prior Article discussion for \$15,000.00

Motion to Adjourn made by Mr. Gagner; second: Mr. Lavash – unanimous at 4:32 PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary

James A. Gagner Jr., Clerk